

Provider Role in IRIS



1. IRIS participants start the process by selecting their providers. This is different than Family Care that has a provider network.
2. The ADRC refers individuals selecting IRIS to their chosen IRIS Consultant Agency. There are four ICA's serving Dane County: Connections, First Person Care Consultants, Progressive Community Services and TMG.
3. An IRIS consultant from the consultant agency helps the participant build an IRIS plan. The written service plan lists the providers the participant has chosen to provide services. The cost of the plan must fit within the budget assigned to the participant. If the budget is not sufficient the consultant obtains DHS approval to increase the budget.
4. Once the plan is finalized and approved the consultant creates a service authorization for each service on the plan.
5. The IRIS Fiscal Employer Agent (FEA) pays bills after services are delivered according to the service authorizations. There are four FEA's serving IRIS in Dane county: GT Independence, iLIFE, Outreach Health Services and Premier Financial Management Services.

Once a participant selects a service provider, the provider needs to:

- Create a written service agreement with the participant that specifies the amount and cost of the services to be provided. Costs may not exceed what is usual and customary and the agreements are not with IRIS, the ICA or the FEA.
 - Register with the participant's FEA. This includes completing a provider application and sending the FEA a copy of any applicable provider information such as a license or registration.
 - Questions on service authorizations or which FEA works with the participant can be answered by contacting the participant's ICA.
6. If a participant needs more service than is authorized, the participant must inform the IRIS consultant who will update the service authorization. Service authorizations may not exceed available funds in the participant budget.
 7. When a participant employs a caregiver directly the FEA handles all employer and employee paperwork set up and payroll tax withholding.

DHS Contractor	Contact Person	Telephone/Fax	Email and Website
ICA: Connections	Kevin Fech	Phone: (844) 520-1712 Fax: (844) 638-7723 Cell: (414) 232-7490	Kevin.Fech@lsswis.org http://connectionswis.org
ICA: First Person Care Consultants	Karrie Knapp	Phone: (414) 336-2448 Fax:(414) 755-7247	Karrie.Knapp@firstpersoncare.com http://firstpersoncare.com
ICA: Progressive Community Services	Alexa Butzbaugh	Phone: (608)848-8305 Fax: (800) 846-5170	Alexab@pcsdane.org http://pcsdane.org
ICA: TMG	Ann Miller Holman	Phone: (608) 381-7934 Fax: (608) 255-0898	AMillerHolman@tmgwisconsin.com http://tmgwisconsin.com
FEA: GT Independence	Mary Reed	Phone: (877) 659-4500 X 526 Fax: (877) 600-4129	MRreed@gtindependence.com https://gtindependence.com/iris
FEA: iLIFE	Dawn Ige	Phone: 414-459-3066 Fax: (888) 809-1224	Dawn.Ige@iLIFEfms.com http://ilifefinancialmanagement.com
FEA: Outreach Health Services	Danielle Smith	Phone: (715) 494-9440 Fax: (800) 687-3121	Danielle.Smith@outreachhealth.com http://outreachhealth.com/wi/
FEA: Premier Financial Management Services	Robert Sickler	Phone: (855) 224-5810 X1005 Fax: (855) 471-1731	RSickler@premier-fms.com http://premier-fms.com/